

How to update your payment details

If your invoice is open

1. Via My profile:

- Renew Now → Pay Now → Payment details → Payment method

The screenshot shows the user profile for Tilly Tester. At the top, the Osteopathy Australia logo is on the left, and the user's name and profile links are on the right. A navigation menu includes 'About us', 'Membership', 'Info & resources', 'CPD', 'Careers', 'Advocacy', 'Research', 'Conference', and a 'Find an osteo' button. The profile header shows 'Tilly Tester' with 'Member ID 20070', 'Type International Member', 'Category International Membership', and 'Paid through 30/09/2025'. A sidebar on the left lists profile-related options. The main content area is divided into 'Contact details', 'Additional details', and 'Social media profiles', each with an 'EDIT' button. A 'Messages' section features a red alert: 'Membership expired on 30 September' and a message: 'Hi Tilly, your membership is now due for renewal for the period 01/10/2025 - 31/12/2025.' Below this is a green arrow pointing to a 'Renew Now' button and a 'Download your 2025/26 membership logo' button.

The screenshot shows the membership renewal confirmation page. At the top, the Osteopathy Australia logo is on the left, and the user's name and profile links are on the right. A navigation menu is similar to the profile page. The main heading is 'Membership Renewal for Tilly Tester'. Below this, it says 'Thank you for renewing!' and 'Your commitment helps strengthen the osteopathy profession in Australia.' A section titled 'By renewing your membership, you'll continue to access:' lists benefits such as professional support, advocacy, resources, and exclusive member benefits. A 'Your Membership Balance' box shows '\$104.00'. A 'Your Membership Invoices' table shows the period '01/10/2025 - 31/12/2025' and an invoice icon. At the bottom, a 'Pay Your Membership' section says 'Pay by credit card now' and features a green arrow pointing to a 'Pay Now' button.

Period	Invoice
01/10/2025 - 31/12/2025	

The screenshot shows the Osteopathy Australia website interface. At the top left is the logo. At the top right, the user is logged in as 'Hi, Tilly' with links for 'My Profile' and 'Sign out'. A navigation menu includes 'About us', 'Membership', 'Info & resources', 'CPD', 'Careers', 'Advocacy', 'Research', and 'Conference', along with a 'Find an osteo' button and a search icon.

The main content area is divided into several sections:


- Shopping cart:** Titled 'Shopping cart Items', it shows a table with columns for 'Item', 'Quantity', 'Price', and 'Total'. Below the table, it states 'No records to display.' and includes an 'Update' button.
- Invoices:** A table with columns for 'Invoice Number', 'Description', and 'Balance Due'. One invoice is listed with number '697', description 'International Membership Fee Quarterly for the period from 1 Oct 2025 through 31 Dec 2025', and a balance due of '104.00'. A 'Remove' link is provided for this invoice.
- Membership payment options:** Two radio buttons are present: 'Single payment' and 'Automatically pay future renewals'. The second option is selected. A note below states: 'By selecting this option, I agree to allow my payment details to be stored for future use.'
- Cart charges:** A summary table showing 'Invoice total' as 104.00 and 'TRANSACTION GRAND TOTAL' as 104.00.
- Payment details:** This section is highlighted with two green arrows. It shows the 'Payment amount' as 104.00. Under 'Payment method', a dropdown menu is open, showing 'Credit Card' (selected) and 'Direct Debit'. Below this, the 'Card' section includes a card number field (1234 1234 1234 1234), a dropdown for 'MM / YY', a 'CVC' field, and logos for Visa, Mastercard, and Amex.

At the bottom of the payment details section, a footer note reads: 'This site is protected by reCAPTCHA and the Google Privacy Policy and'.

OR

2. Via My invoices

- Update Cart → Payment details → Payment method



Tilly Tester

Member ID 20070 Type International Member Category International Membership Paid through 30/09/2025

My profile

My events

My invoices

My CPD

My preferences

My classifieds

My elearning

My job vacancies

My Resource Library

My Find an Osteo profile

[View Statement](#)

Open invoices

	Pay	Invoice	Date	Description	Due Date	Amount	Balance Due
▶	<input checked="" type="checkbox"/>	697	18/09/2025	International Membership Fee Quarterly for the period from 1 Oct 2025 through 31 Dec 2025	1/10/2025	104.00	104.00


Total balance due 104.00
Total selected **104.00**

[Update Cart](#)

All invoices

Invoice Number	Date	Type	Description	Amount	Balance	Invoice
697	18/09/2025	Membership	International Membership Fee Quarterly for the period from 1 Oct 2025 through 31 Dec 2025	104.00	104.00	View Copy

[Manage automatic renewal](#)





Hi, Tilly

[My Profile](#)

[Sign out](#)

[About us](#)
 [Membership](#)
 [Info & resources](#)
 [CPD](#)
 [Careers](#)
 [Advocacy](#)
 [Research](#)
 [Conference](#)
 [Find an osteo](#)

Shopping cart

Items

Item	Quantity	Price	Total
No records to display.			

[Update](#)

Invoices

Invoice Number	Description	Balance Due
▶ 697	International Membership Fee Quarterly for the period from 1 Oct 2025 through 31 Dec 2025	104.00 Remove

Membership payment options

Single payment
 Automatically pay future renewals
By selecting this option, I agree to allow my payment details to be stored for future use.

Cart charges




Invoice total	104.00
TRANSACTION GRAND TOTAL	104.00


Payment details

Payment amount: 104.00

Payment method: Credit Card

• **Card**

1234 1234 1234 1234   

MM / YY CVC 

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If your invoice is already paid

Via My invoices

- Manage automatic renewal → Add a payment method (credit card option only)
- Click **+Add a new payment option** in the drop-down to add your new card details
- Save

Open invoices

Pay	Invoice	Date	Description	Due Date	Amount	Balance Due
There are no open invoices at this time.						

All invoices

Invoice Number	Date	Type	Description	Amount	Balance	Invoice
687	12/12/2025	Membership	Quarterly Membership Fee for the period from 1 Oct 2025 through 31 Dec 2025 - Automatic payment on Oct 1 2025	2.00	0.00	👁
308	28/10/2025	Event	SAMPLE, ANNE, Evaluating treatment benefit claims in clinic advertising	0.00	0.00	👁
295	27/10/2025	Event	SAMPLE, ANNE, Effective communication with problematic patients	0.00	0.00	👁
294	27/10/2025	Event	SAMPLE, ANNE, Effective communication	0.00	0.00	👁
293	27/10/2025	Event	SAMPLE, ANNE, Record Keeping	0.00	0.00	👁

Manage automatic renewal

Description	Payment method	Status	
Membership	Checking *****3068	Active	Add a payment method or change the method used

Manage payment methods

VIEW MEMBERSHIP

Automatic membership renewal

Member Anne Samole
Beginning 12/12/2025
Payment option Checking *****3068
Status Checking *****3068
Updated by Simone Bota
[View transactions](#)

Payment option dropdown:
Checking *****3068
+ Add a new payment option

Save